

MJM ELECTRIC COOPERATIVE, INC.

SECTION III – MEMBERS AND CONSUMERS

Policy 11 Approved: 02/25/2021

REVISED: 11/25/2025

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OPERATION ROUND UP

PURPOSE OF THE PROGRAM

The purpose of the Operation Round Up Program shall be the accumulation and disbursement of funds for benevolent projects primarily, but not exclusively, for the benefit of the Membership throughout the service territory of MJM Electric Cooperative, Inc. Upon dissolution of the Program, any remaining funds shall be distributed only for charitable purposes.

FUNDING

The Operation Round Up Program shall be funded by participating Members of the Cooperative voluntarily rounding up their monthly electric service bill to the next whole dollar and contributing the difference or a specified amount. Additional contributions may also help fund the Program through individual donations made by Members (past and present), affiliates of MJM Electric Cooperative, Inc., or non-members. The MJM Electric Cooperative's Board of Directors may also accept further funding for the Program from other sources as deemed appropriate.

All funds raised through the Operation Round Up Program will be deemed "Roundup money" and used solely for this purpose and will be accounted for separately.

The fiscal year of the Program shall commence on the 1st day of January of each calendar year and end on the 31st day of December of each calendar year. An annual audit of the Program will occur by a certified public accountant coinciding with the MJM Electric Cooperative annual audit and financials will be reported annually to the MJM Electric Cooperative Membership.

GRANT REVIEW COMMITTEE

The operation of the Round Up Program including the use of the funds generated by the MJM Electric Cooperative Operation Round Up Program will be administered by a committee of Trustees, who shall be designated the Grant Review Committee. The Grant Review Committee shall consist of trustees appointed as hereinafter provided. The Committee will consist of no less than 5, but no more than 9 trustees. All trustees shall be members of MJM Cooperative. The Chairman of the MJM Board of Directors will automatically be one of the trustees of the Committee. The trustee that is the MJM Director shall not have voting rights on the Committee, other than if there is a tie in the voting by the other trustees. In such cases, the MJM Director which is a trustee, shall have a right to vote to break the tie. The other committee members shall be appointed by a majority vote of the MJM Board of Directors.

The appointed trustees may serve a maximum of five (5) consecutive years. Thereafter, they can be reappointed as a trustee only after not being a trustee for at least 1 year. Other than the Chairman of the Board of Directors being on the committee, no other director or spouse or parent of same shall be eligible.

Grant proposals shall be voted on individually by the Trustees with a simple majority required for approval. In the event that less than a majority of the Trustees are present at any meeting, the majority of those Trustees present may adjourn the meeting and designate a time for the next meeting. In the event of poor weather/road conditions, illness, or emergencies that prohibit a Operation Round Up Grant Review Committee member from attending a grant review meeting, they may coordinate with the MJM Communication and Member Service Coordinator and submit their detailed voting decisions via call or email. If the above criteria are met, it will not count as an absence.

In the event a Trustee has a personal and/or business interest, connection, kinship, or other association with the group or organization under consideration for a grant, that member shall excuse him or herself from the meeting and not participate in the discussion of or voting on the disbursement.

QUALIFICATIONS OF A TRUSTEE

A Trustee shall be at least eighteen (18) years of age and an active Member of MJM Electric Cooperative, Inc. No person holding a seat on the Board of Directors or employed by MJM Electric Cooperative, Inc. or any spouse, child, or parent of such person, shall be eligible to be selected as a Trustee other than as provided above. No person shall take or hold office as a Trustee who presently occupies or is a candidate for state or higher elective public office.

TRUSTEE VACANCY

When vacancies are to be filled or when terms expire, persons shall be named to their respective vacancies as a Trustee by the MJM Board of Directors. The existing Trustees may make recommendations to the MJM Board of Directors for nominees for the Trustee vacancy.

REMOVAL OF TRUSTEE

Any Trustee shall automatically cease to be a Trustee, if, and in the event such Trustee misses three (3) successive meetings of the Trustees or terminate their MJM memberships. All Trustees shall serve at the discretion of the MJM Board of Directors and may be removed at any time.

COMPENSATION FOR TRUSTEES

No Trustee shall receive compensation for serving as a Trustee of the Program. Such Trustees may, however, be reimbursed by MJM Electric Cooperative, Inc. for mileage and out of pocket expenses incurred while on the business of the Program when such business is approved by MJM's President/CEO.

MEETINGS OF THE TRUSTEES

The Trustees shall meet not less than four (4) times per year. The Trustees may also meet at such other times as a majority of the Trustees deems necessary and in coordination with the Management of MJM Electric Cooperative, Inc.

DUTIES OF TRUSTEES

The Operation Round Up Trustees shall annually, at their first meeting, select Trustees to serve as Chairperson and Vice Chairperson.

The duty of the Chairperson or Vice Chairperson, in the absence of the Chairperson, is to coordinate the dates and times of meetings of the Trustees, and to serve as chairperson of all meetings of the Trustees.

The Secretarial duties shall be performed by the Communication and Member Service Coordinator

of MJM Electric and shall be responsible for keeping any minutes of meetings and all communications necessary for the operations of the Program.

The Treasurer's duties shall be performed by MJM Electric's Director of Finance and Accounting, who shall maintain all financial records, be responsible for the receipt and safekeeping of all monies deposited to the credit of the Program and shall be responsible for writing all checks drawn upon any account controlled by the Program.

The duty of the Trustees is to determine the recipients of charitable donations made by the Operation Round Up Program out of the monies generated by the Program.

At the meetings of the Trustees, the Trustees shall review third-party applications or requests for charitable contributions to be paid out of the Operations Round Up Program funds. The Trustees are encouraged to suggest to third party charitable entities that such charitable entities make an application to the Program for a charitable contribution.

The Trustees shall make their determination of the recipients, including name of the recipients and the amount of the donations and the MJM Communication and Member Service Coordinator shall submit the funding requests to the Treasurer, who will be responsible for the writing of the checks and delivery of the contributions to the recipients selected by the Trustees, unless directed otherwise.

POLITICAL CONTRIBUTIONS

NO funds of the Program shall in any fashion be used to support any candidate for political office or for any political purpose.

UTILITY BILLS

NO funds of the FUND shall in any fashion be used to pay directly for any group or individual's utility bill(s).

AMOUNT OF EXPENDITURES


Grant applications require a majority vote of the Grant Review Committee members present in favor of awarding the grant.

Funding requests from One dollar (\$1) to Two Thousand Five Hundred Dollars (\$2,500) will be decided by a majority vote of the Operation Round Up Grant Review Committee. Funding requests between Two Thousand Five Hundred and One Dollars (\$2,501) to Five Thousand Dollars (\$5,000), require a unanimous vote from the Operation Round UP Grant Review Committee. No group, organization, charity or like organization shall receive more than five thousand dollars (\$5,000) in total grant dollars per year or most recent twelve-month period (example: Cycle 1 this year to Cycle 1 of the following year).

GRANT REFUNDS

When grant funds are returned to MJM Electric Cooperative's ORU Program, the monies become part of the available Operation Round Up funds.

ADOPTED: 02/25/2021


Marcie Tonsor, Secretary