

**M.J.M. ELECTRIC COOPERATIVE, INC.**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 26, 2021

The regular meeting of the Board of Directors of M.J.M. Electric Cooperative, Inc., hereinafter referred to as the “Cooperative”, was held at the Cooperative’s headquarters located at 18300 Shipman Road, in Carlinville, Illinois at 8a.m., on Thursday, August 26, 2021.

**Call to Order**

The meeting was called to order at 8:00 a.m. by W. Kay Schultz, Chairman, who chaired the meeting and William Heyen served as Secretary.

**Roll Call**

Upon roll call, Director Schultz reported the following Board Directors to be present: William Heyen, W. Kay Schultz, Dwayne Milner, Robert Lehmann, Dennis Stewart, James Niemann, Robert Moore, and Charles Huebener. Also present at the meeting were Lee J. Plummer, Attorney, Laura Cutler, President/CEO, Jen Peterson, Executive Administrator, and Jeremy Pattillo, Director of Finance and Accounting. Director Marcie Tonsor was present virtually via Zoom. Denne Smith, WVPA Director of Human Resources, also joined the meeting.

**Agenda**

Upon motion properly made, seconded, and carried unanimously, the August agenda was approved as presented.

**Prior Meeting Minutes**

Upon a motion properly made, seconded, and carried unanimously, the July 22, 2021 Regular Board Meeting Minutes were approved as presented.

**Treasurer’s Report**

A list of checks issued during July was reviewed. Cash disbursements for July were discussed as well as the cash position and requirements. The July purchased power breakdown was also reviewed. In addition, the August 1, 2021 receipts and disbursements, up to a point of time in August were reviewed. Upon a motion properly made, second and carried unanimously, the Treasurer’s report was approved.

**IT Update**

Chris Franzen, IT Administrator, joined the meeting and provided statistical IT results from the previous month and discussed technological topics with the Board.

Jen Peterson, Jeremy Pattillo, and Chris Franzen left the meeting.

## **Executive Session #1**

A motion was made, seconded, and passed unanimously, for the meeting to go into Executive Session. After the discussions concluded, there was a motion and second, which passed, to come out of Executive Session. Denne Smith left the meeting. Peterson and Pattillo rejoined the meeting.

## **CFC**

CEO Cutler reported on current interest rates. The Board was supportive of CEO Cutler securing a 10 year note in the amount of \$300,000 to finance a 2021 budget approved utility truck.

## **Operating Report**

CEO Cutler presented her report which included the Financial and Statistical Report. An opportunity was given to discuss MJM business activities which are reported to the Board at various times during the month. Information pertaining to outages, work orders, new services, and equipment changeouts were also provided for review.

Jeremy Pattillo, Director of Finance and Accounting explained credit card benefits offered from US Bank and informed the Board that KTRA results will be available for discussion in September.

Jen Peterson, Executive Administrator, reported on August's non-pay disconnected accounts and some Member issues.

Joe Heyen, Director of Engineering and Operations, and Brooke Gross, Communication and Member Services Coordinator, joined the meeting.

Joe Heyen gave an update on numerous projects being worked on by his department including various work orders. He also gave a status update regarding the Fieldon substation project. The electrical industry has recently warned co-ops about a likely supply shortage which may take place over the next several months. The Board discussed the option to contract out some system improvements in order to meet cooperative goals. The Board also discussed approving the purchase of a Versalift 55' bucket truck to replace an older unit that has been having functionality issues.

Lee Plummer, Attorney, provided an update regarding IDOT's request to purchase some land from the Piasa warehouse location.

Joe Heyen then reported on job training and safety. The next all employee safety meeting will be held in September.

Brooke Gross reported that Operation Round Up funds were awarded for the first time since the inception of the program. She also reported that the Macoupin County CEO class is meeting in MJM's community room from 7am-8am during the week. Gross will be attending the Farm

Progress Program next month and will also be working at MJM with Jared Gansz, a communication intern, during the fall school semester.

Joe Heyen and Brooke Gross left the meeting. Brenda Qualls, Billing Administrator, joined the meeting.

A discussion took place regarding Capital Credit retirements. A motion was made, seconded and carried unanimously to retire 100% of 1983's capital credits in December 2021 which total \$626,570.26. The signed motion is attached hereto.

Brenda Qualls left the meeting.

CEO Cutler gave an update on the 2021 Cost of Service study. Additional discussions will take place at September's meeting.

Director Huebener was named the voting delegate for Federated Rural Electric Insurance Exchange by a motion properly made, seconded and approved by all.

Suggested changes to policy II-34 - Drug and Alcohol Policy were discussed. After some time had passed, a motion was made to approve the suggested changes for Policy II-34 contingent to the Labor Union's uniform approval. A copy of the new policy is attached hereto.

Chairman Schultz requested that the NRECA Governance video planned for this meeting be tabled until September's meeting.

A Director made a motion to accept the Operating Report which was seconded and approved unanimously.

#### **AIEC**

Director Niemann reported on the monthly AIEC Board meeting.

#### **Wabash Valley Power Association**

Director Lehmann reported on the monthly WVPA Board meeting.

#### **NRECA**

Nothing for discussion.

#### **Old Business**

Nothing for discussion.

#### **New Business**

Nothing for discussion.

**Next Month's Board Meeting**

The next regular Board Meeting is scheduled for September 23, 2021, at 8am.

Jen Peterson and Jeremy Pattillo left the meeting.

**Executive Session #2**

A motion was made, seconded, and passed unanimously, for the meeting to go into Executive Session again. After the discussions concluded, there was a motion and second, which passed, to come out of Executive Session.

**Adjournment**

After further discussions took place, a motion was properly made, seconded, and carried unanimously, and the meeting was adjourned.