

**M.J.M. ELECTRIC COOPERATIVE, INC.**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 24, 2021

The regular meeting of the Board of Directors of M.J.M. Electric Cooperative, Inc., hereinafter referred to as the “Cooperative”, was held at the Cooperative’s headquarters located at 18300 Shipman Road, in Carlinville, Illinois at 8a.m., on Thursday, June 24, 2021.

**Call to Order**

The meeting was called to order at 8:00 a.m. by W. Kay Schultz, Chairman, who chaired the meeting and William Heyen served as Secretary.

**Roll Call**

Upon roll call, Director Schultz reported the following Board Directors to be present: William Heyen, W. Kay Schultz, Dwayne Milner, Robert Lehmann, Dennis Stewart, James Niemann, Robert Moore, Marcie Tonsor, and Charles Huebener. Also present at the meeting were Lee J. Plummer, Attorney and Laura Cutler, President/CEO.

**Agenda**

Upon motion properly made, seconded, and carried unanimously, the June agenda was approved as presented.

**Prior Meeting Minutes**

Upon a motion properly made, seconded, and carried unanimously, the May 27, 2021 Regular Board Meeting Minutes and 2021 Reorganizational Minutes were approved as presented.

**Executive Session**

A motion was made, seconded, and passed unanimously, for the meeting to go into Executive Session. Denne Smith, WVPA Director of Human Resources, joined the meeting. After some time had passed, there was a motion and second, which passed, to come out of Executive Session. Smith also left the meeting.

Jen Peterson, Executive Administrator, and Jeremy Pattillo, Director of Finance and Accounting joined the meeting.

**Treasurer’s Report**

A list of checks issued during May was reviewed. Cash disbursements for May were discussed as well as the cash position and requirements. The May purchased power breakdown was also reviewed. In addition, the June 1, 2021 receipts and disbursements, up to a point of time in June were reviewed. Upon a motion properly made, second and carried unanimously, the Treasurer’s report was approved.

## **CFC**

CEO Cutler reported on current interest rates.

### **Operating Report**

CEO Cutler presented her report which included the Financial and Statistical Report. An opportunity was given to discuss MJM business activities which are reported to the Board at various times during the month. Information pertaining to outages, work orders, new services, and equipment changeouts were also provided for review.

Jeremy Pattillo, Director of Finance and Accounting, reported on a recent meeting with US Bank regarding credit card payment benefits and other beneficial services they offer.

Jen Peterson, Executive Administrator, reported on June's non-pay disconnected accounts.

Joe Heyen, Director of Engineering and Operations, Brooke Gross, Communication and Member Services Coordinator, and Stefanie Frizzo, Operations Assistant, joined the meeting.

Joe Heyen introduced Stefanie Frizzo as the new Operations Assistant. Frizzo then left the meeting.

Joe Heyen gave an update on numerous projects being worked on by his department including various work orders. MJM sent a crew of three to aid Spoon River in repairing their system after storm damage occurred and they returned from their assignment yesterday. Several employees participated in a Work Management module demo recently.

Heyen then reported on job training and safety. On June 17th, an all-employee safety meeting was held which covered sexual harassment, hearing conservation, and CPR, AED, and First Aid certification. In addition, a safety team meeting also took place. The next all employee safety meeting will be determined for a later date.

Brooke Gross provided an update on her activities as well as the pollinator garden's progress.

A discussion took place regarding the highly successful 82<sup>nd</sup> Annual Meeting held at the Cooperative's headquarters as a drive thru meeting. The Board and Members were overall pleased with the event.

Gross reviewed the plans for the upcoming Ribbon Cutting Ceremony which will be held July 22<sup>nd</sup> at noon and will include a light lunch.

Joe Heyen and Brooke Gross left the meeting.

CEO Cutler discussed options to consider regarding capital credit estate retirements. Further discussion will take place at July's meeting.

Chairman Schultz requested that the NRECA Governance video planned for this meeting be tabled until July's meeting.

Chris Franzen, IT Administrator, was not available to cover his report. As a result, Jen Peterson provided a technology tip regarding the DropBox.

At this time, a Director made a motion to approve the Operating Report which was seconded and approved unanimously.

### **AIEC**

Director Niemann reported on the June AIEC meeting.

### **Wabash Valley Power Association**

Director Lehmann reported on the monthly WVPA meeting.

### **NRECA**

The Board was reminded that registration is now open for the NRECA Region 5 & 6 meeting. Attorney Plummer confirmed that he is enrolled in the NRECA Legal Seminar and will participate remotely.

### **Old Business**

Nothing for discussion.

### **New Business**

Director Schultz reviewed the Board Committees with the group. By a motion properly made, seconded, and passed unanimously, Director Stewart was named as the Chairman of the Building & Equipment Committee in place of Director Milner who will remain on the committee. An updated list is attached hereto.

### **Next Month's Board Meeting**

The next regular Board Meeting is scheduled for July 22, 2021, at 8am.

Jen Peterson and Jeremy Pattillo left the meeting.

### **Executive Session**

A motion was made, seconded, and passed unanimously, for the meeting to return to Executive Session. After the discussions concluded, there was a motion and second, which passed, to come out of Executive Session.

**Adjournment**

After further discussions took place, a motion was properly made, seconded, and carried unanimously, and the meeting was adjourned.