

M.J.M. ELECTRIC COOPERATIVE, INC.

SECTION III – MEMBERS AND CONSUMERS

Policy 2 Approved 11/01/1974

**REVISED: 11/22/1988 09/30/1994 07/24/2008 03/25/2010
08/27/2015 11/29/2018 12/23/2020 10/22/2026**

REVIEWED: 10/26/1978 10/26/2023

MEMBER'S CHECK RETURNED BY BANK

POLICY

It shall be the policy of M.J.M. Electric Cooperative to notify the Member in the event a check issued to the Cooperative is returned by the bank.

RESPONSIBILITY

Office Manager and Staff

PROCEDURE

If a check is returned by the bank no later than the last day of the month for payment of a current bill:

- 1) First check returned:
 - A. Member will be notified by phone, email, or letter of return and given until the 8th day of the following month to redeem check.
 - B. The full amount of the check plus any penalties that apply and an additional charge of \$15 will be due.
- 2) Second check returned within 12 months after first check:
 - A. Member will be notified by phone, email, or letter of return and given until the 8th day of the following month to redeem check.
 - B. The full amount of the check plus any penalties that apply, and an additional charge of \$25 will be due.
 - C. Personal and business checks will not be accepted as payment of an account for 12 months following the return of the second check.

Electric service will be subject to immediate disconnection if check is not redeemed within the allotted time following notification and a late penalty will be assessed accordingly.

If a check which has been given to avoid disconnection of service is returned including payments made on prepay accounts, the account will be subject to immediate collection or disconnection without notification. In the event service is disconnected, applicable trip charges of Policy 9, Section III shall also apply. The Cooperative can pursue civil and criminal remedies to person(s) giving bad check(s) to the Cooperative.

After a 12-month non-acceptance period has elapsed, personal and business checks will be accepted in payment of an account.

A handwritten signature in dark ink, reading "Marcie Tonsor", is written over a horizontal line.

Marcie Tonsor, Secretary